

WorkCover Accredited - Introduction to Return to Work (RTW) Coordination – 2 days

This course has been designed to give you all the necessary skills and knowledge to implement and manage an effective rehabilitation program for your company. Companies that have a premium greater than \$50,000 are required to have a trained RTW Coordinator.

Newcastle				
Training held at: Club Macquarie, Argenton	14, 21 February	8,15 May	14, 21 August	13, 20 November
Hunter Valley				
Training held at: AW Workwise, Greenhills	27 March, 3 April	26 June, 3 July	25 Sept, 2 Oct	27 Nov, 4 Dec
Central Coast				
Training held at: AW Workwise, Tuggerah	6,13 March	6,13 June	10,17 September	6,13 December
Parramatta				
Training held at: AW Workwise, Parramatta	16, 23 April	19, 26 July	12,19 October	

Construction Induction Training (White Card) - 1 day

Work Safely in the Construction Industry CPCCOHS1001A

Under the National Code of Practice for Induction for Construction Work, new workers to the Construction Industry (civil, commercial and residential) and workers who have been out of the Construction Industry for more than 2 years must complete an accredited OHS General Induction Training Course before commencing work onsite. Participants are provided with basic principles of health and safety in the construction industry as well as information about preventing workplace injury and illness, workplace injury management and workers compensation.



This course is also a requirement for Owner Builders.

Newcastle					
Training held at: AW Workwise, Warners Bay	27 January	10 February	24 February	9 March	
	23 March	5 April	20 April	4 May	18 May
	1 June	15 June	29 June	13 July	27 July
	10 August	24 August	7 September	21 September	5 October
	19 October	2 November	16 November	30 November	14 December
Hunter Valley					
Training held at: AW Workwise, Green Hills	1 February	15 February	29 February	14 March	
	28 March	11 April	9 May	23 May	6 June
	20 June	4 July	18 July	1 August	15 August
	29 August	12 September	26 September	10 October	24 October
	7 November	21 November	5 December		
Central Coast					
Training held at: AW Workwise, Tuggerah	3 February	2 March	13 April	11 May	8 June
	6 July	3 August	14 September	12 October	9 November
	7 December				
Parramatta					
Training held at: AW Workwise, Parramatta	27 January	24 February	30 March	27 April	25 May
	29 June	27 July	31 August	28 September	26 October
	30 November				

NEW! For 2012

WorkCover Accredited - Health & Safety Representative (HSR) Training – 5 Days

Under the new WHS Legislation on January 1, 2012, Health and Safety Representatives (HSRs) will replace OHS Representatives and Health and Safety Committees (HSCs) will replace OHS Committees.

As the role of a HSR will include additional powers and functions compared to that of an OHS Representative (including the ability to issue a Provisional Improvement Notice (PIN) and to direct that unsafe work ceases), a new training course is currently being developed. This course will be available to newly elected HSRs who have not completed the previous 4 day WorkCover Course in OHS Consultation.

Please note that delivery of this particular course on the dates specified below is subject to the release of this course by WorkCover.

Newcastle	
Training held at: Club Macquarie, Argenton	1, 2, 7, 8, 9 Mar 3, 4, 9, 10, 11 May 5, 6, 11, 12, 13 Jul 5, 6, 7, 12, 13 Sept 8, 9, 14, 15, 16 Nov
Hunter Valley	
Training held at: AW Workwise, Green Hills	13, 14, 20, 21, 22 Feb 16, 17, 18, 23, 24 Apr 4, 5, 12, 13, 14 Jun 16, 17, 22, 23, 24 Aug 15, 16, 17, 22, 23 Oct 12, 13, 14, 19, 20 Dec
Central Coast	
Training held at: AW Workwise, Tuggerah	21, 22, 23, 28, 29 Feb 17, 18, 19, 23, 24 Apr 18, 19, 20, 25, 26 Jun 21, 22, 23, 28, 29 Aug 22, 23, 24, 29, 30 Oct 10, 11, 12, 17, 18 Dec
Parramatta	
Training held at: AW Workwise, Parramatta	5, 6, 7, 12, 13 Mar 1, 2, 3, 8, 9 May 5, 6, 11, 12, 13 Jul 3, 4, 5, 10, 11 Sept 1, 2, 7, 8, 9 Nov

WorkCover Accredited - Health & Safety Representative Bridging Course – 1 Day

Under the new WHS Legislation introduced on January 1, 2012, Health and Safety Representatives (HSRs) will replace OHS Representatives and Health and Safety Committees (HSCs) will replace OHS Committees.

If your current OHS Representatives or OHS Committee members (who have completed the current 4 day WorkCover Course in OHS Consultation) are to continue as HSRs under this new legislation, then they will be required to complete this training course to continue to meet the legislative obligations of the organisation.

AW Workwise trainer will need to sight original OHS Consultation Training Certificate as part of Registration for this course.

Newcastle	
Training held at: Club Macquarie, Argenton	6 February 14 March 5 April 1 May 1 June 3 July 1 August 3 September 4 October 1 November 13 December
Hunter Valley	
Training held at: AW Workwise, Green Hills	17 February 6 March 2 April 31 May 25 June 10 July 8 August 21 September 31 October 12 November 6 December
Central Coast	
Training held at: AW Workwise, Tuggerah	6 February 8 March 3 April 7 May 28 June 31 July 15 August 28 September 18 October 19 November 4 December
Parramatta	
Training held at: AW Workwise, Parramatta	2 February 2 March 4 April 18 May 7 June 10 July 13 August 13 September 8 October 13 November 3 December

For information on any of these courses or to register phone ~ 1800 249 579
Or go to our website ~ www.awworkwise.com.au ~ to book and pay for your course on-line

Accredited Risk Management Training - 2 Days

- BSBOHS403B – Identify hazards and assess OHS risks
- BSBOHS404B – Contribute to the implementation of strategies to control OHS



On completion of this course, the two units form part of the **BSB41407 Certificate IV in Occupational Health and Safety**.

OHS Risk Management training has been designed to provide managers, supervisors and employees with the knowledge and skills to appropriately address hazards and risks that may be present within the workplace.

In particular this training provides the participant with:

- The attitudes necessary to enable them to identify, assess, control and review risks associated with the organisations activities.
- The skills to effectively contribute to their organisation's OHS Management System within their defined limits of authority.
- The knowledge of the process involved in effectively investigating workplace OHS incidents

Newcastle			
Training held at: Club Macquarie, Argenton	22, 23 March	16, 17 July	8, 9 November
Hunter Valley			
Training held at: AW Workwise, Green Hills	7, 8 May	6, 7 August	
Central Coast			
Training held at: AW Workwise, Tuggerah	26, 27 April	3, 4 September	
Parramatta			
Training held at: AW Workwise, Parramatta	10,11 May	23, 24 August	19, 20 November

Incident Investigation Training 3 hours

This training is designed for Managers, Supervisors, HSRs and HSCs and covers the investigation of all incidents occurring at the workplace. From identifying the basic root causes of incidents through to interviewing witnesses and learning how to analyse the scene of an incident. Practical case studies will be used to assist the group with implementing the training at the workplace.

Newcastle			
Training held at: AW Workwise Warners Bay	16 April	14 September	
Hunter Valley			
Training held at: AW Workwise, Green Hills	1 March	30 July	11 October
Central Coast			
Training held at: AW Workwise, Tuggerah	27 February	29 May	30 August
Parramatta			
Training held at: AW Workwise, Parramatta	26 March	21 September	

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On Site Company Specific Training

For a site specific proposal including your documentation and photos contact
Gail Stark on: 1800 249 579 or email: gails@awworkwise.com.au

ALL of our training courses can be tailored to your systems and procedures and run on your site at your convenience. This includes our 4 day OHS Consultation Training and Construction Induction Training.

Other courses you may be interested in include:

OHS Risk Management Training – 1 day

The morning session covers legislative requirements and responsibilities for supervisors and managers. The afternoon session involves group participation in workshops, including practical risk management and workers compensation activities.

Introduction to Risk Management for Supervisors and Employees – 3 hours

This course provides an overview of supervisor's and employee's roles and responsibilities to enable them to contribute to their organisation's OHS and workplace injury management system within their defined limits of authority. Includes a Risk Management workshop.

Fatigue Management – 3 hours

This training session will provide an overview of the health, safety, family and social fatigue related issues. Also how to implement strategies to reduce fatigue related issues that can arise from shift work or other non-traditional hours of work.

Manual Handling

The session aims to increase the awareness of back care principles, causes of typical musculoskeletal injuries, discusses benefits of good posture and exercise and provides an opportunity to practice safe manual handling techniques. Includes anatomy and physiology, posture, risk factors for back injury, demonstration of stretching exercises and principles for safe manual handling. The length of the training session can be increased to meet the site requirements.

Office Ergonomics Training

This is a 'hands on' training course which includes a simple overview of the body's musculoskeletal system, posture and movement affecting your body, and the importance of adjusting your workstation. Also included are ways to avoid muscular aches and fatigues, eye strain and the importance of vision breaks, the benefits of stretching exercises and examples of easy stretches to perform.

Fire/Emergency Warden Training

The aim of this training is designed to enable employees identified as Fire/Emergency Wardens to meet the Emergency Preparedness training requirements of the NSW Occupational Health and Safety Regulation 2001 in the event of an emergency.

If the training course you need is not on our list, please contact us to discuss your individual requirements.

For information on any of these courses or to register phone ~ 1800 249 579
Or go to our website ~ www.awworkwise.com.au ~ to book and pay for your course on-line